

Invoicing Options for FSS Vendors

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Introduction

- Regulations
- Electronic Applications
- Internet Invoicing with FEDPAY

Central Contractor Registration

- Vendor Database
- All Agencies Using After October 2003
- Need to Register & Keep Info Current
- CCR Assistance Center
888-227-2423
269-961-4725

Central Contractor Registration

www.ccr.gov

Central Contractor Registration (CCR) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Links Customize Links Free Hotmail

Address <http://www.ccr.gov/> Go

CCR Central Contractor Registration

214636 active vendors currently in the

Vendor Corner menu Ant Arena Small Business CCR Handbook Access CCR Data Help

Start New Registration
Finish Saved Registration
Using Confirmation #
Update or Renew
Registrations Using TPIN
Search CCR
Find my DUNS
Find my CAGE
Federal Agency
Registration

CCR/BPN Day Presentations

MPIN >
I was told to come to CCR for my MPIN. How do I get one?

Partner Programs >
View the Government Programs that use CCR data. Make sure that you are providing all the necessary data to be part of these programs. [Click here for details.](#)

Note: Electronic Business Point of Contact is mandatory

CCR Daily

ATF moves from Treasury to Justice

Upcoming Events

1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31					

Done Internet

Invoice Requirements Federal Acquisition Regulation 32.905

- Contractor Name and Address
- Invoice Date
- Purchase Order Number
- Description, Quantity, and Price
- Shipping and Payment Terms
- Remit to Address
- Contact Name and Phone Number

Electronic Applications

- Payment Information
- E-Mail Notification of Payments
- Electronic Data Interchange (EDI)
- Internet Invoicing

Payment Information and Notification

- www.finance.gsa.gov
- Click: Obtain Password/ Sign Up For Email Notification
- View Payment Status
- Check and EFT Dates
- Receive Email Notifying of Payment

Electronic Data Interchange (EDI)

- Electronic File of Invoices
- Since September 1996
- 9,000 Invoices Per Month
- 25% of FSS Payments

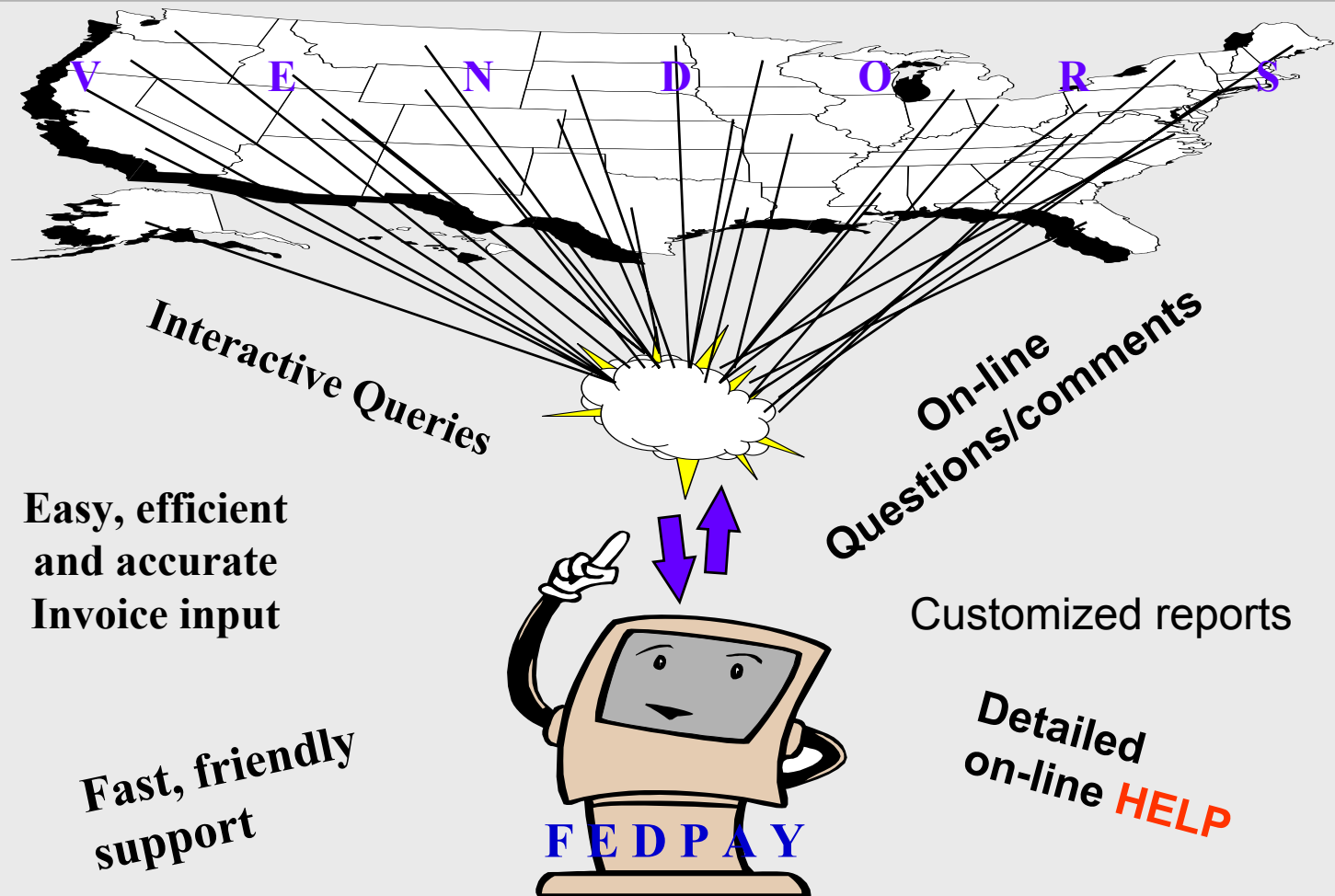
Internet Invoicing

- fedpay.gsa.gov
- Register for User Id and Password
- Requires 128 bit Encrypted Browser
- 10,000 Invoices Per Month
- 30% of FSS Payments

Electronic Invoicing Advantages

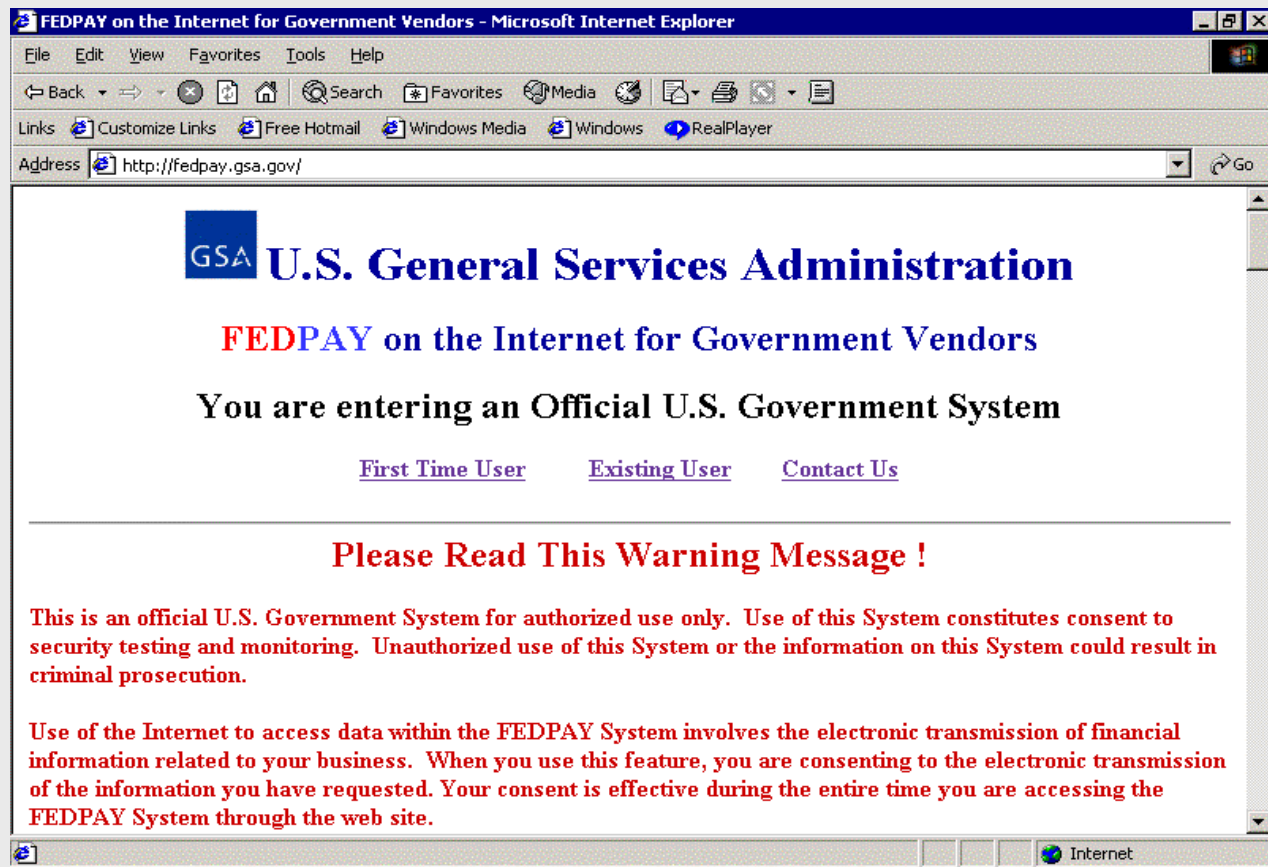
- 10-day Payment Terms
- Query Capabilities
- No Mail Delays
- No Postage
- No Special Software Required

FEDPAY on the Internet

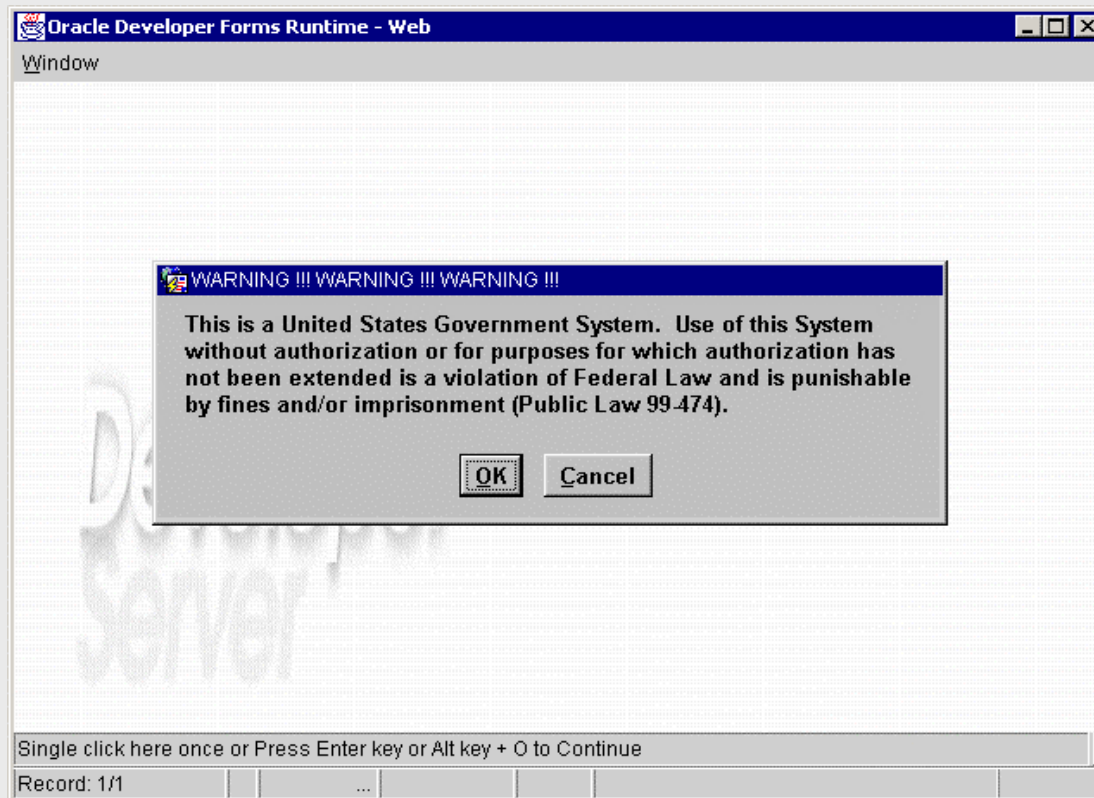


FEDPAY Home Page

fedpay.gsa.gov



Warning Box Shot



Vendor Registration Form Shot

Oracle Developer Forms Runtime - Web

Window

Registration Form for Government Vendors

GSA - FEDPAY VENDOR REGISTRATION FORM 19-FEB-2003

LAST NAME

FIRST NAME / MI

TAX ID#

COMPANY NAME

ADDRESS

CITY STATE ZIP

CONTACT NAME

PHONE # / FAX #

E-MAIL

MEMO(S)

Do you wish to be notified of your company's payments via email ?

Enter your Last Name (Required) and hit Tab key

Record: 1/1

Vendor Logon Form Shot

Oracle Developer Forms Runtime - Web

Window

FEDPAY System Logon Screen for Government Vendors



**U.S. General
Services Administration**

Wednesday, FEB 19 2003

WARNING!!!

**YOU ARE ENTERING AN OFFICIAL
U.S. GOVERNMENT SYSTEM.**

=====

If you are NOT a Government Vendor, EXIT
NOW by clicking here >>>> [I am Outta Here](#)

FEDPAY³ for Government Vendors

System Logon	Time Limit: 3 Minutes
<p>Enter your Userid: <input type="text"/></p> <p>Enter your Password: <input type="password"/></p> <p><input type="button" value="Connect"/> <input type="button" value="Cancel"/></p>	

Enter your Userid and hit Tab Key

Record: 1/1

Welcome Box Shot



FEDPAY System Main Form Shot

Oracle Developer Forms Runtime - Web

File Invoice Input Search Help Window

FEDPAY System Main Screen for Government Vendors

 **U.S. General Services Administration**
FEDPAY³ for Government Vendors

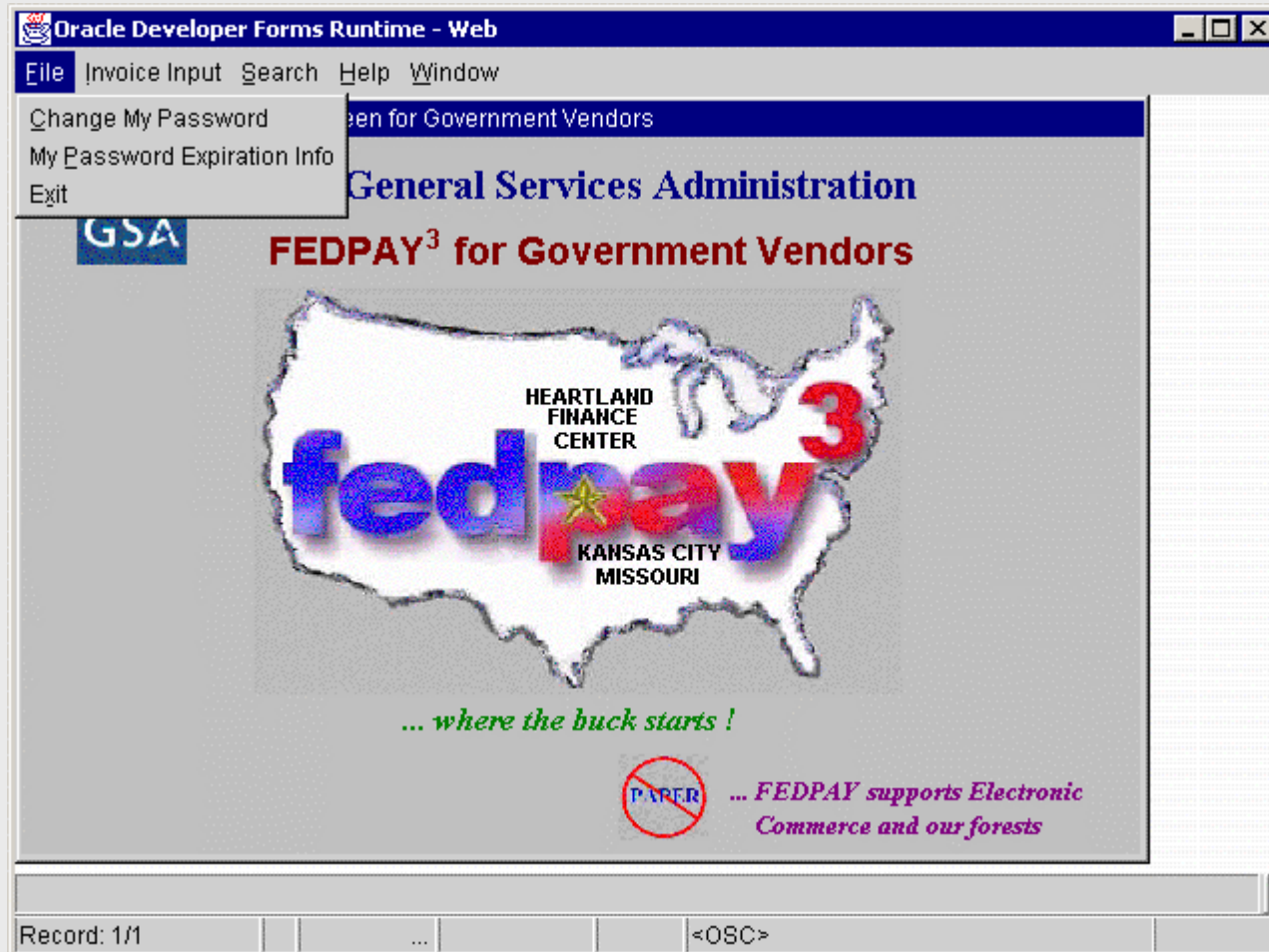

HEARTLAND
FINANCE
CENTER
KANSAS CITY
MISSOURI

... where the buck starts !

 *... FEDPAY supports Electronic
Commerce and our forests*

Record: 1/1 ... <OSC>

File Menu Items Shot



Invoice Input Menu Items Shot



Express Invoicing Form Shot

Oracle Developer Forms Runtime - Web

Window

Express Invoice Input Screen

EXPRESS INVOICING 19-FEB-2003

PO #: PAYEE:


INVOICE #:

DATE SHIPPED:

PO DISC TERMS: PAYMENT: FOB:

SEL	REQUISITION#	STOCK#	ORIG QTY	OPEN QTY	UCP	AMOUNT
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PO LINES: TOTAL INVOICE AMOUNT =

PAY ME  Clear Screen Exit Screen Help Send Q or C to Us

Enter PO# (Must be 9 or 11 positions long) and hit Tab key if length is 9 positions

Record: 1/1 ... <OSC>

Regular Invoicing Form Shot

Oracle Developer Forms Runtime - Web

Window

Regular Invoice Input Screen

REGULAR INVOICING 19-FEB-2003

PO #: PAYEE:

INVOICE #:


DATE SHIPPED:

DISC%: DAYS: NET:

PO LINES: VARIANCE%: PAYMENT: FOB:

SEL	INV QTY OPEN QTY	INV UCP PO UCP	AMOUNT CODE 02 DESCRIPTION	REQ # STOCK #	ORIG QTY
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Click here to see the Current Invoice Status

PAY ME  **Clear Screen** **Exit Screen** **Help** **Send Q or C to Us**

Enter PO# (Must be 9 or 11 positions long) and hit Tab key if length is 9 positions

Record: 1/1 ... <OSC>

Money Only Invoicing Form Shot

Oracle Developer Forms Runtime - Web

Window

Money Only Invoice Screen

MONEY ONLY INVOICING 19-FEB-2003

PO #: PAYEE:

INVOICE #:

DATE SHIPPED:

DISC%: DAYS: NET:

PO LINES: VARIANCE%: PAYMENT: FOB:

SEL	INV AMT OPEN AMT	NM CODE 02 DESCRIPTION	REQ # STOCK #	ORIG AMT
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[Click here to see the Current Invoice Status](#)

Enter PO# (Must be 9 or 11 positions long) and hit Tab key if length is 9 positions

Record: 1/1 ... <OSC>

Search Menu Items Shot



Invoices Keyed Today Form Shot

Oracle Developer Forms Runtime - Web

Window

Invoices (Keyed Today) Search Screen

PO #: INVOICE #:

PAYEE : INVOICED : DISC% : DAYS :

RECEIVED : NET :

CURRENCY :


INVOICE LINES :

SEL REQ #

There are NO Invoices keyed so far today to perform Search. This form will now exit automatically after you press Enter key or click on OK button below

OK

View the SElection Box Code Description

SEARCH  Clear Screen Exit Screen Help Send Q or C to Us

Record: 1/1 ... <OSC>

Inv Proc Previously Form Shot

Oracle Developer Forms Runtime - Web

Window

Invoices (Processed Previously) Search Screen

INVOICES SEARCH-PROCESSED 19-FEB-2003

PO# : INVOICE# :

PAYEE : INVOICED : CHECK DATE :

RECEIVED : CHECK # :

PROCESSED : DISC% : DAYS :


KEYED BY : NET : LINES :

INVOICE DISCOUNT INTEREST DEDUCTED PAID

- + - =

SEL	REQUISITION #	STOCK #	QTY	INVOICE UCP	AMOUNT
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

View the SElection Box Code Description

SEARCH  Clear Screen Exit Screen Help Send Q or C to Us

Enter PO# (9 or 11 positions long) and hit Tab key to enter Invoice# or Press Alt key + S or Click on Search

Record: 1/1 ... <OSC>

List of Inv Keyed Today Form Shot

Oracle Developer Forms Runtime - Web

Window

List of Invoices - Keyed Today Screen

INVOICE #	PO #	AMOUNT	INV DATE	KEYED BY

Invoice List Alert

There are NO Invoices keyed so far today to Display. This form will now exit automatically after you press Enter key or click on OK button below

OK

Total Count of Invoices Keyed so far Today =

Total Amount Invoiced so far Today =

Print Report Exit Screen Help Send Q or C to Us

Record: 1/1 ... <OSC>

List of Inv Proc Prev Form Shot

Oracle Developer Forms Runtime - Web

Window

List of Invoices Processed Previously (By Date or Month and Year) Parameter Form

LIST OF INVOICES PROCESSED PREVIOUSLY 19-FEB-2003

Select Day, Month and Year for Date or Month and Year and Click on Search

INVOICE DAY : %

INVOICE MONTH :

INVOICE YEAR :

SEARCH Clear Screen Exit Screen Help Send Q or C to Us

Select Day of the Invoice Date from the drop down List or Leave as % for All and hit Tab key

Record: 1/1 ... <OSC>

Purchase Order Form Shot

Oracle Developer Forms Runtime - Web

Window

PO Search Screen

PURCHASE ORDER SEARCH 19-FEB-2003

ORDER #: CONTRACT #: ORDER DATE:

PAYEE: DISC TERMS:

CONTACT:


PHONE: FOB:

AMEND #: AMEND DATE:

CLOSE DATE: STATUS:

PAYMENT: LINES:

SEQ#	REQ #	STOCK #	ORIG QTY	OPEN QTY	UI	UCP	CC
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SEARCH  Clear Screen Exit Screen Help Send Q or C to Us

Enter Purchase Order Number (9 or 11 positions long) and Press Alt key + S or Click on Search

Record: 1/1 ... <OSC>

PO# (By Req#/Stk#) Form Shot


Oracle Developer Forms Runtime - Web

Window

PO# Search (By Req#/Stock#) Screen

PO# SEARCH (ACTIVE) 19-FEB-2003

REQ #	STOCK #	PO #

SEARCH  Clear Screen Exit Screen Help Send Q or C to Us

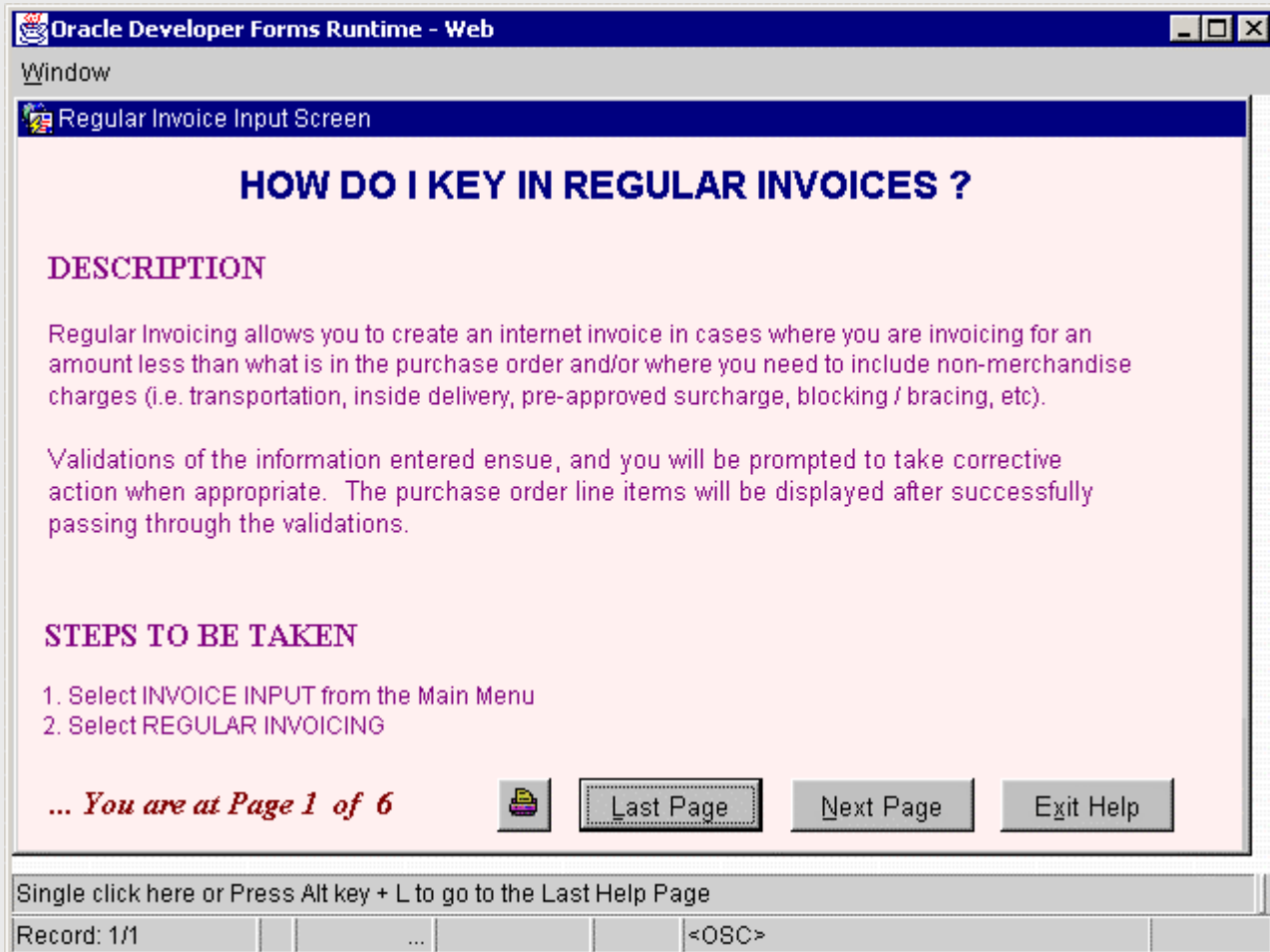
Enter Req# and/or hit Tab key to enter at least 4 pos. of Stock# and Press Alt key + S or Click on Search

Record: 1/1 ... <OSC>

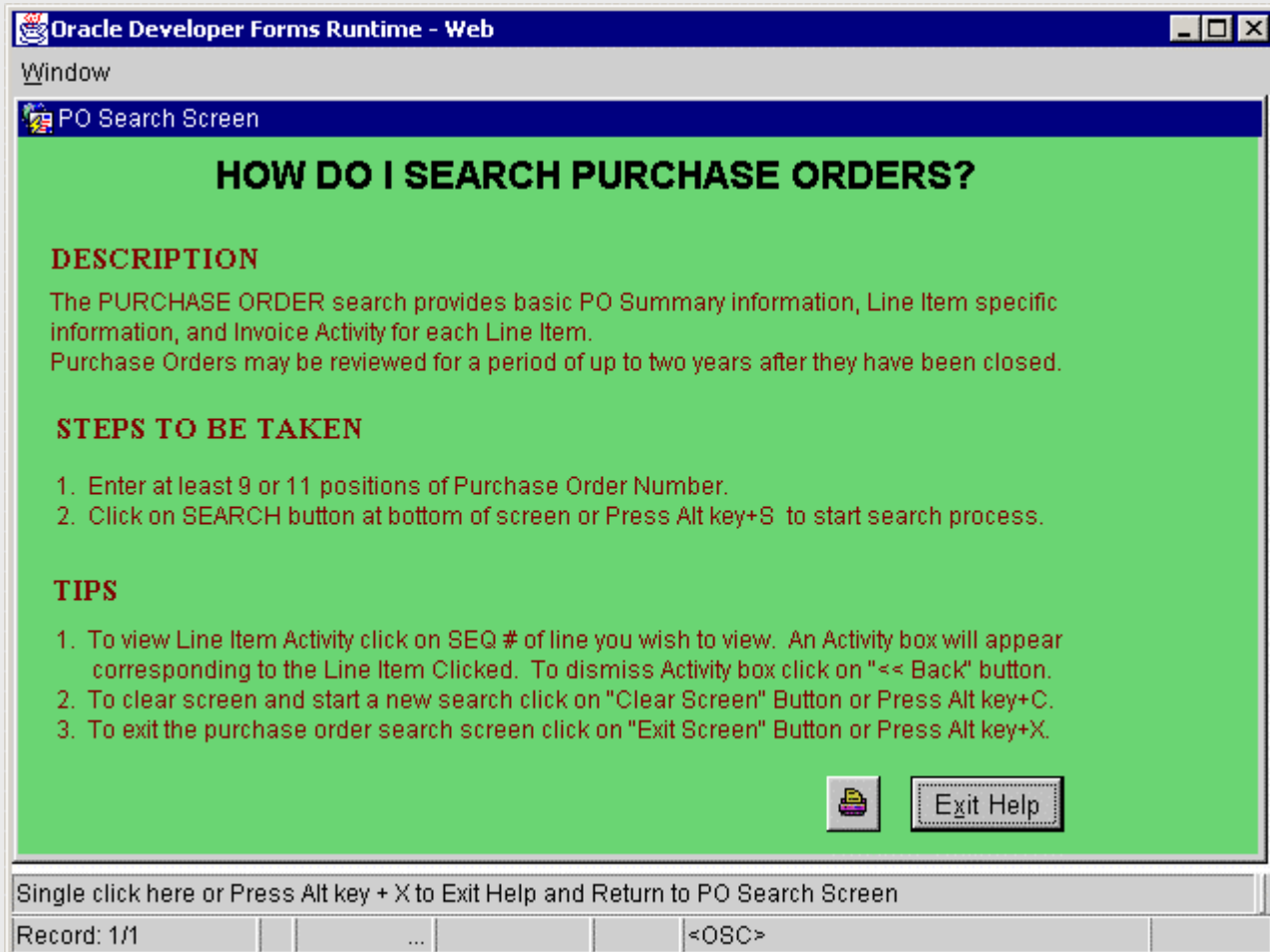
Help Menu Items Shot



Online Help Shot (1/2)



Online Help Shot (2/2)



Form Shot Showing Mouse Tip

The screenshot displays a web-based Oracle Developer Forms Runtime window titled "Oracle Developer Forms Runtime - Web". Inside the window, the main area is titled "Calendar Year Selection Screen" and "CALENDAR YEAR SELECTION". The date "19-FEB-2003" is shown in the top right corner. A red instruction text reads: "Select a Year by Clicking on one of the Buttons Below to Display Calendar ...". Below this, a yellow rectangular area contains five buttons for the years 2000, 2001, 2002, 2003, and 2004. A mouse tip is visible over the 2004 button, stating: "Single click here or Press Alt key + 4 to display the Calendar for Year 2004". Below the buttons, a purple note reads: "Note: Calendar for the Current Year will be Displayed Automatically if no selection is made within 15 Seconds." At the bottom of the main area is an "Exit Screen" button. The status bar at the bottom of the window shows "Single click here or Press Enter key to display the Calendar for Year 2000", "Record: 1/1", and "<OSC>".

Oracle Developer Forms Runtime - Web

Window

Calendar Year Selection Screen

CALENDAR YEAR SELECTION 19-FEB-2003

Select a Year by Clicking on one of the Buttons Below to Display Calendar ...

2000 2003

2002

2001 2004

Single click here or Press Alt key + 4 to display the Calendar for Year 2004

Note: Calendar for the Current Year will be Displayed Automatically if no selection is made within 15 Seconds.

Exit Screen

Single click here or Press Enter key to display the Calendar for Year 2000

Record: 1/1 ... <OSC>

Online Feedback Form Shot

Oracle Developer Forms Runtime - Web

Window

Message Screen

COMPOSE MESSAGE

19-FEB-2003
16:46:09

TO : FEDPAY HELP DESK

AUTHOR :

SUBJECT :

MESSAGE :

PRIORITY :

Send Print Clear Screen Exit Screen Help

Enter Author Name and hit Tab key

Record: 1/1 ... <OSC>

Bye Message Box Shot



Non Merchandise Codes

- 01 Freight Charge Transportation
- 02 Accessorial Charge
- 03 Inside Delivery Charge
- 05 Diversion Charge
- 07 Ocean Freight
- Non Merchandise charge cannot be $>$ \$500
- Freight cannot be more than \$250